



Acceptable Internet and Network Use Agreement

For Students

The computer system is owned by the College and is made available to students to further their education.

The College's Internet and Network Access Policy has been drawn up to protect all parties - the students, the staff and the College.

The College reserves the right to examine or delete any files that may be held on its computer system or to monitor any Internet sites visited.

Students requesting Internet and Network access including e-mail should sign a copy of this Acceptable Internet and Network Use Agreement and return it to their Tutor. It will then be sent to the ICT Coordinator for approval.

Please read and tick each box

- All Internet activity should be appropriate to staff professional activity or the student's education;
- Access should only be made via the authorised account and password, which should not be made available to any other person;
- Activity that threatens the integrity of the College ICT systems, or activity that attacks or corrupts other systems, is forbidden;
- Users are responsible for all e-mail sent and for contacts made that may result in e-mail being received;
- Use for personal financial gain, gambling, political purposes or advertising is forbidden;
- Copyright of materials must be respected;
- Posting anonymous messages and forwarding chain letters is forbidden;
- As e-mail can be forwarded or inadvertently be sent to the wrong person, the same professional levels of language and content should be applied as for letters or other media;
- Use of the network to access or download inappropriate materials such as games, pornographic, racist or offensive material is strictly forbidden.
- The College values the use of cameras and video to celebrate success, however images of students and staff (both still and moving) may not be manipulated, posted on websites, or circulated via e-mail with the purpose of causing distress or bullying.
- The use of social media for educational purposes at HTC is increasing. HTC educates each student on how to act appropriately when using these media forms. However students are ultimately responsible for their own digital footprints and therefore any consequences of acting inappropriately.
- The user agreement displayed when the student first logs on to the College (SLG) Learning Platform must be agreed to and all future use must be in line with these conditions.

Students failing to adhere to this agreement will have their access to the College's computer system withdrawn.

Full name:

Tutor Group:

Signed (Student) Date

Signed (Parent/Carer) Date



HORNDEAN TECHNOLOGY COLLEGE Achieving Excellence

Our Home-College Partnership

As a Gold Award Rights Respecting College our ethos is built on core principles of respect. The following agreement between student, parent and college is key to success whilst at HTC. By clarifying our roles and working together we are enabling our students to "fulfil their individual personalities, talents and abilities" (**Article 28 UNCRC**) during their HTC journey.

Student Name:

Tutor Group:

As a student, I will do my best to:

BE READY

- Attend College and be on time (college day and all lessons), with all the equipment I need
- Complete my class work and DIY/homework to the best of my ability, meeting deadlines
- Wear the correct College uniform smartly
- Talk to my parents about my time and progress at College

BE RESPECTFUL

- Treat our college environment with consideration and respect (do not take it for granted)
- Respect my own and others right to learn
- Respect other people's property
- Be kind and respectful to all members of our College community #mind2bekind
- Respond to staff instructions immediately
- Respect the College policy regarding the use of mobile phones on site. Use of mobiles or other electronic devices is not allowed

BE SAFE

- Move around the College sensibly
- Help stop any form of bullying by reporting any incidents to a member of staff straight away
- Talk to a member of staff if I have any worries or concerns
- Be responsible and set a good example to other students in College

Student Signature:

Date:

As a parent, I will do my best to:

- Ensure that my child attends College regularly (with minimum 95% attendance), punctually and with the necessary equipment. I am aware that I have a responsibility to ensure my child attends College.
- Support College arrangements for DIY/homework and behaviour including our sanctions procedures where necessary
- Monitor the quality of DIY/homework/ coursework ensuring that published deadlines are met and promoting independent study
- Discuss progress and future career plans with my child
- Support the College vision and ethos by upholding our high expectations in terms of behaviour and attitude to learning
- Communicate promptly and respectfully with the College when there are concerns
- Attend appointments concerning Progress Reviews and other evenings
- Avoid arranging family holidays in term time and medical appointments during the College day
- Inform the College of any absences or changes in home circumstances, emergency contact numbers etc.
- Support the College policy regarding the use of mobile phones on site (see above).

Parent Signature:

Date:

As a College, we will do our best to:

- Provide a safe and caring environment where your child is recognised and celebrated as an individual
- Promote the highest standards of behaviour, uniform, punctuality and attendance
- Promote a broad and balanced curriculum and meet the needs of individual students (Article 28 UNCRC)
- Provide well planned lessons that stimulate students' learning
- Set, mark and monitor work and provide facilities for students to do DIY/homework in College
- Keep you informed of your child's progress and any matters of concern
- Value and celebrate the success of your child and help them to achieve their full potential (Article 29 UNCRC)
- Keep you informed about College activities through our Learning Platform, letters home, emails, 'The Network' and through the Horndean website www.horndeantc.hants.sch.uk
- Listen to your concerns, respond to them promptly and value your comments.

Year Leader Signature:

Date: