

Ref: JAS/VAR

6 January 2020

Dear Parent/Carer

### **Year 10 and Year 11 Students**

We hope you and your children had a good Christmas and New Year break.

We were pleased with the attitude of the majority of students towards their studies in the Autumn Term. Students this term will be receiving the results of their PPE exams that they sat in December and the experience should give them clear indications as to what they need to do to prepare for the final examinations which all too soon will be upon them. The final examinations will require considerable effort and hard work for students to achieve their target grades and beyond. You have our assurance that the students will receive high quality teaching and support.

We will be talking to students in Year 10 and Year 11 about our standards and expectations. We, you and the students know that if they are not working as well as they could do in lessons it is likely they will not achieve as well as they could. In this respect we want to 'raise the bar' so with this in mind and for this half-term the 'Ready to Learn' Room will be used for any student who is not making the most of the learning opportunities that we offer at HTC and it will also be used for anyone who interrupts and affects the learning of others. This will not affect the vast majority of students as most of them, most of the time do the right thing and settle to learning promptly and politely. However, for those that do not and disrupt the flow of learning or other people's progress we want to make the message clear that this is not acceptable and will not be tolerated. Any student who is not fully complying will be sent to the Ready to Learn Room.

Students will remain in the Ready to Learn Room for two periods and they will be expected to fulfil the expectations. During the two periods they will complete practice examination papers pertinent to their courses. We are emphasising that students need to be on time, have the correct equipment, are working all the time, not interrupting learning and being respectful. This will take effect as of Monday 13 January 2020.

If your child is sent to the Ready to Learn Room you will receive a message via Class Charts. We would be grateful if you would have a conversation about why they were sent there and support what we are trying to achieve. I thank parents and carers for their support in setting the standards and expectations for successful learning. If you have any concerns about your child's academic progress, please contact the Class Teacher or Tutor.

Yours sincerely

Mrs J A Summerfield  
Headteacher